

CHRIST CHURCH
BECKENHAM

Hall Hire Brochure 2018

Church Office

1a Christ Church Road
Beckenham « Kent « BR3 3LE
020 8650 3847 « office@ccb.org.uk

www.ccb.org.uk



Registered Charity
No. 1134718

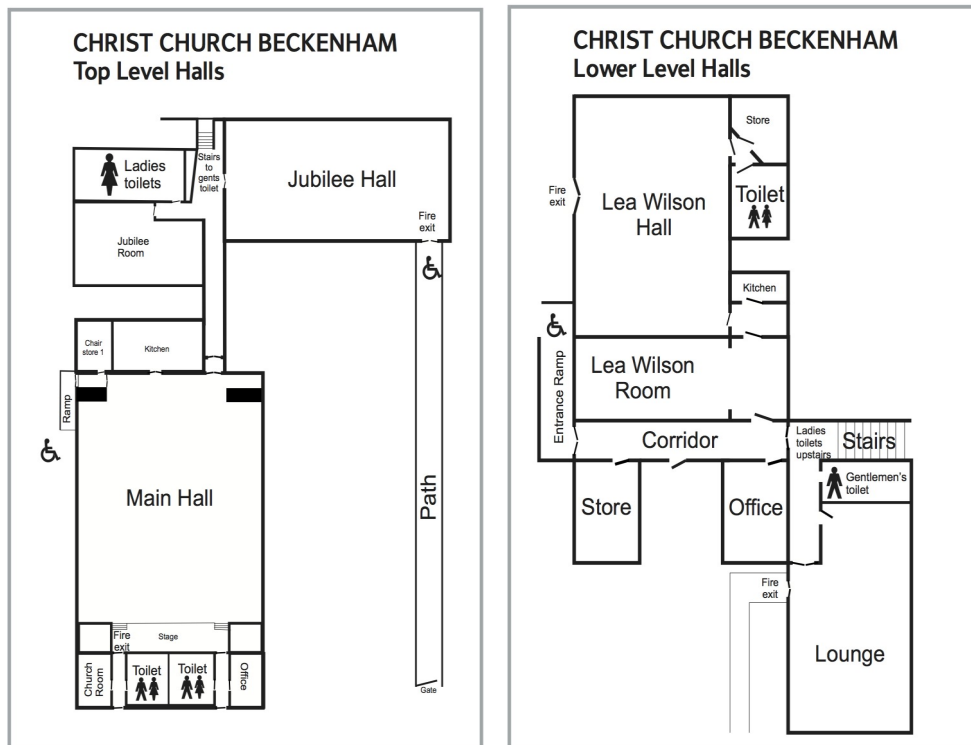
Facilities

Enquiries are welcome for the use of the halls as venues for community and private activities.

The Main Hall is suitable for events involving up to approximately 100 people (depending on the activity). There is a fully equipped commercial-standard kitchen off the Main Hall. There are also some smaller rooms situated on the upper and lower ground floor suitable for counselling, interviews, prayer or small-scale workshops, some of which have dedicated kitchenette and toilet.

There is no on-site parking, but there are plenty of car parks in the surrounding area. The facilities are fully accessible to those with mobility needs. Baby changing facilities are also provided.

Main Hall is 12m x 7m
Jubilee Hall is 15.9m x 7.65m
Lea Wilson Hall is 12m x 7.5m



Hire Charges

Facility	Rates / hour
Main Hall (100 max)	£30
Main Hall + AV equipment	£35
Lea Wilson Hall (50 max)	£15
Lea Wilson Room (20 max)	£12
Lounge (40 max)	£15
Lounge kitchen alone	£12
Jubilee Hall (60 max)	£15
Jubilee Room (10 max)	£12
Parties for children in Lea Wilson Hall (Saturday afternoons), including Lea Wilson Room	£20 per hour £80 min. charge per party
For the use of a Bouncy Castle, to cover electricity costs	£5 per party
Main Hall Kitchen - full use*	£40 per session
Main Hall Kitchen - cooker only	£20 per session
Main Hall Kitchen - Dishwasher only	£10 per session
Main Hall Kitchen - Water boiler only	£10 per session
Baptisms, funerals and weddings	Price on application

* £100 deposit required for full use of kitchen

- ◆ Use of tables and chairs is included in the hire charge
- ◆ A deposit, which is normally returnable, is required with final payment. The deposit may be retained in part or whole in the event of damage, late departure from premises, failure to tidy areas hired or failure to take rubbish away
- ◆ Facilities are not available for hire on Thursdays, Fridays or Sundays
- ◆ Please note that there is a minimum hire session of 2 hours

Booking information

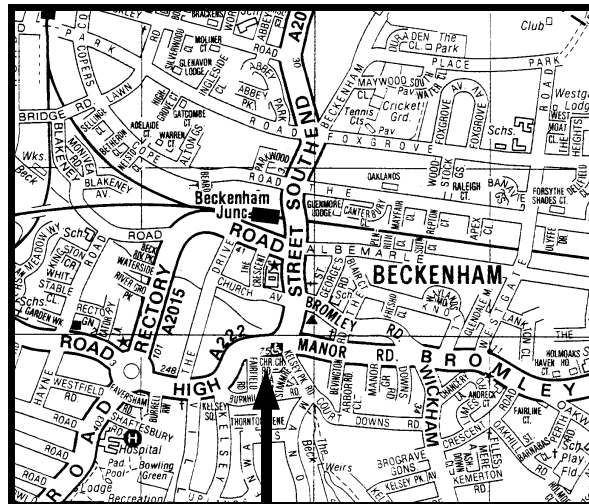
For enquiries or bookings, please contact the Hall Bookings Administrator.

Please be prepared to leave a message and we will contact you as soon as possible.

Email: office@ccb.org.uk

Telephone: 020 8650 3847

- ◆ The capacity suggested for each hall is an approximation and will depend on the activity planned. If you have not used the halls before, you are welcome to visit the premises to ensure that your requirements are met.
- ◆ The hire period is the time of entry until exit. Sufficient time for setting up and clearing away by the Hirer is to be allowed for within this time.
- ◆ There is only **one** parking bay available for use in the Church car park to drop off and pick up items. It is advised that you ask your participants to park in one of the many surrounding car parks.
- ◆ Confirmation of booking is subject to a non-returnable down payment and acceptance of the Hiring Agreement, which you will be asked to sign before the booking is confirmed.
- ◆ The balance is payable at least one month prior to hire or at the time of booking if the application is within one month of the event.



CHRIST CHURCH BECKENHAM
Fairfield Road (one way street) - off High Street.
Pay & Display parking adjacent to church next to Lidl Supermarket.

January 2018